

BICYCLE AND TRAIL ADVISORY COMMITTEE

CREATING AUTHORITY: Adopted on September 24, 2003 by Resolution No. 2003-87. Resolution 2003-87 amended on May 12, 2010 by Resolution 2010-33, amended on August 11, 2010 by Resolution 2010-64.

MEMBERS: The committee shall consist of a member of the City Council who shall also serve as its chair, along with eight members of the public, with recommendations from the city council to be made to the Mayor, and who will appoint the committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood group users with the usual Council approval. The Chair may appoint subcommittees, as needed, to study in-depth the responsibilities assigned to the Committee and to present such information to the Committee. The subcommittees shall be made up of no more than four members of the committee and three interested members of the public. The subcommittees shall engage solely in investigating and assembling facts for the Committee, shall only be advisory in nature and shall not formulate public policy on behalf of the Committee.

TERMS: Beginning with the adoption of this resolution, four of the members shall be appointed for one year terms and five shall be appointed for two year terms. Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to reappointment. The members shall serve at the pleasure of the governing body and may be removed at any time with or without cause.

VACANCIES: Vacancies shall be filled in the same manner as initial appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain the balance of interest group representation.

MEETING TIMES: A quorum shall be at least five members. The Committee shall also conduct all meetings in accordance with the adopted City policies and procedures and shall use *Robert's Rules of Order* in conducting meetings. They shall meet monthly.

PURPOSE: The purpose of the Bicycle and Trails Advisory Committee is to assure implementation of the city's plan and policies related to bicycle and pedestrian trails and to advise the Governing Body on such matters.

STAFF LIAISON: Melissa McDonald, River Watershed Coordinator
(955-6840)

POWERS AND DUTIES: The Committee shall:

- (a) Prioritize bicycle and pedestrian trail related projects to be completed using CIP, state and federal funds;
- (b) Review all phases of the projects' design and construction;

- (c) Advise on policies, programs and ordinances as they relate to bicycle and pedestrian trail safety, design and construction;
- (d) Organize media and educational campaigns to provide information and promote bicycle and pedestrian trail related activities and education;
- (e) Work with other agencies for the enhancement of city and county trail systems;
- (f) Review and recommend Parks Master Plan updates related to trails;
- (m) Seek funding from city, state and federal sources;
- (n) Pursue designation of the city of Santa Fe as a bicycle friendly city; and
- (o) Advise on policies, projects, ordinances and funding as they relate to cycling and pedestrians as safe alternative means of transportation on roads and trails.